**CONSULTANT MONTHLY REPORT**

|  |  |
| --- | --- |
| consultant |  |
| **county** |  |  | **item no.** |  |
| **STATE PROJECT NO.** |  |  | **KYTC CONTRACT no.** |  |
|  (Program code per precon report + project id no. per TC10) |
| PROJECT DESCRIPTION: |
|  | CURRENT COST ESTIMATE |  | DATE OF CURRENT COST |
| RIGHT-OF-WAY |  |  |  |
| UTILITIES |  |  |  |
| CONSTRUCTION |  |  |  |
| **date of notice to proceed for studies** |  |
| **date of notice to proceed phase i** |  |
| **date of notice to proceed phase ii** |  |
| **date of receipt of manuscript** |  |
| **letting date (fy or actual)** |  |
| **CONTRACT COMPLETION DATE** |  |
| **report of monthly activities (submissions, actions needed, etc.):** |
| **CONSULTANT:** |
|  |
| **DEPARTMENT:** |
|  |
| **recommended by:** |  |  | **DATE** |  |
|  | CONSULTANT |  |  |  |
| **approved by:** |  |  | **DATE** |  |
|  | KTC PROJECT MANAGER |  |  |  |
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| **CONSULTANT** |  |
| **ITEM NO.** |  |
| **ACTIVITY** | **SCHEDULE** |
|  | **CONTRACT** |  | **REVISED** |  | **ACTUAL** |
| 1. **ENVIRONMENTAL**
 |  |  |  |  |  |
| 1. **SUBMIT BASE STUDIES**
 |  |  |  |  |  |
| 1. **AIR**
 |  |  |  |  |  |
| 1. **NOISE**
 |  |  |  |  |  |
| 1. **WATER**
 |  |  |  |  |  |
| 1. **BIOLOGICAL**
 |  |  |  |  |  |
| 1. **CULTURAL / HISTORICAL**
 |  |  |  |  |  |
| 1. **ARCHAEOLOGICAL**
 |  |  |  |  |  |
| 1. **TERRESTRIAL**
 |  |  |  |  |  |
| 1. **SOCIO-ECONOMIC**
 |  |  |  |  |  |
| 1. **HAZMAT/UST** (Phase 1)
 |  |  |  |  |  |
| 1. **SUBMIT EA / DRAFT EIS FOR REVIEW**
 |  |  |  |  |  |
| 1. **SUBMIT EA / DRAFT EIS TO FHWA**
 |  |  |  |  |  |
| 1. **APPROVAL OF EA / DRAFT EIS BY FHWA**
 |  |  |  |  |  |
| 1. **HOLD PUBLIC HEARING** (APPROX. 90 DAYS AFTER EA APPROVAL)
 |  |  |  |  |  |
| 1. **FONSI / EIS APPROVAL** (APPROX. 60 DAYS AFTER HEARING)
 |  |  |  |  |  |

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| **ITEM NO.** |  |
| **ACTIVITY** | **SCHEDULE** |
|  | **CONTRACT** |  | **REVISED** |  | **ACTUAL** |
| 1. **PRELIMINARY ROADWAY DESIGN**
 |  |  |  |  |  |
| 1. **SUBMIT P. L. & G. PLANS**
 |  |  |  |  |  |
| 1. **HOLD P. L. & G.** (APPROX. 14 DAYS AFTER SUBMITTAL)
 |  |  |  |  |  |
| 1. **SUBMIT P. L. & G. REPORT** (APPROX. 7 DAYS AFTER INSPECTION)
 |  |  |  |  |  |
| 1. **P. L. & G. REPORT APPROVAL** (APPROX. 21 DAYS AFTER SUBMITTAL)
 |  |  |  |  |  |
| 1. **SUBMISSION OF CRITICAL CROSS SECTIONS TO GEOTECH**
 |  |  |  |  |  |
| 1. **SUBMIT DESIGN EXECUTIVE SUMMARY**
 |  |  |  |  |  |
| 1. **SUBMIT PRELIMINARY R/W PLANS**
 |  |  |  |  |  |
| 1. **CONSULTANT EVALUATION RECEIVED**
 | **YES [ ] NO [ ]**  |  | **DATE:** |  |  |
| 1. **FINAL ROADWAY DESIGN**
 |  |  |  |  |  |
| 1. **SUBMISSION OF FINAL CROSS SECTIONS TO GEOTECH**
 |  |  |  |  |  |
| 1. **SLOPE RECOMMENDATIONS RECEIVED FROM GEOTECH**
 |  |  |  |  |  |
| 1. **SUBMIT PAVEMENT DESIGN**
 |  |  |  |  |  |
| 1. **SUBMIT PRELIMINARY DRAINAGE FOLDER** (INCLUDING SOURCE DATA)
 |  |  |  |  |  |
| 1. **HOLD DRAINAGE INSPECTION** (APPROX. 14 DAYS AFTER SUBMITTAL)
 |  |  |  |  |  |
| 1. **SUBMIT FINAL INSPECTION PLANS**
 |  |  |  |  |  |
| 1. **HOLD FINAL INSPECTION** (APPROX. 14 DAYS AFTER SUBMITTAL)
 |  |  |  |  |  |
| 1. **CONSULTANT EVALUATION RECEIVED**
 | **YES [ ] NO [ ]**  |  | **DATE:** |  |  |

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| **ITEM NO.** |  |
| **ACTIVITY** | **SCHEDULE** |
|  | **CONTRACT** |  | **REVISED** |  | **ACTUAL** |
| 1. **FINAL ROADWAY DESIGN CONTINUED:**
 |  |  |  |  |  |
| 1. **SUBMIT FINAL INSPECTION REPORT** (APPROX. 7 DAYS AFTER INSPECTION)
 |  |  |  |  |  |
| 1. **FINAL INSPECTION REPORT APPROVAL** (APPROX. 21 DAYS AFTER SUBMITTAL)
 |  |  |  |  |  |
| 1. **SUBMIT FINAL RIGHT OF WAY PLANS**
 |  |  |  |  |  |
| 1. **SUBMIT ADVANCE SITUATION FOLDER**
 |  |  |  |  |  |
| 1. **SUBMIT REVIEW SET OF FINAL PLANS**
 |  |  |  |  |  |
| 1. **FINAL REVIEW COMMENTS RECEIVED** (APPROX. 30 DAYS AFTER SUBMITTAL)
 |  |  |  |  |  |
| 1. **SUBMIT FINAL PLANS & FINAL DRAINAGE FOLDER** (INCLUDING SOURCE DATA)
 |  |  |  |  |  |
| 1. **CONSULTANT EVALUATION RECEIVED**
 | **YES [ ] NO [ ]**  |  | **DATE:** |  |  |
| 1. **SUBMIT FINAL PAY ESTIMATE**
 | **YES [ ] NO [ ]**  |  | **DATE:** |  |  |
| STRUCTURAL DESIGN |  |  |  |  |  |
| 1. **RECEIVE GEOTECH INFORMATION** (APPROX. 180 DAYS AFTER RECEIPT OF ADVANCED SITUATION FOLDER)
 |  |  |  |  |  |
| 1. **SUBMIT STAGE I PRELIMINARY PLANS**
 |  |  |  |  |  |
| 1. **SUBMIT STAGE II PRELIMINARY PLANS**
 |  |  |  |  |  |
| 1. **SUBMIT PHASE I FINAL PLANS**
 |  |  |  |  |  |
| 1. **SUBMIT FINAL STRUCTURAL PLANS**
 |  |  |  |  |  |

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##### HISTORY and PROJECT DOCUMENTATION